

State of Montana Project Management Advisory Workgroup (SMPMAW)

Minutes

October 16, 2018

10:00 a.m. to 11:00 a.m.

Cogswell 151

Members Present

Bill Jarocki, DOR
Clarissa Kennedy, DOJ
Mike Cochrane, DOJ
Jerry La Chere, MDT
Jake Burton, SOS
Staci Stolp, DEQ
Anne Bauer, OPI
Greg Smith, DEQ
Kate Cederlund, DEQ
Maura Gruber, DNR
Kreh Germaine, DNR

Sarah Bartow, SITSD, Skype
Rebecca Cooper, FWP, Skype
Jeremy Crouse, DLI, Skype
Skip Foster, AGR, Skype
Miranda Kester, DOA, Skype
Lisa Mader, JUD, Skype
Christie Magill, SITSD, Skype
Tom Marino, MSL, Skype
Darrin McLean, LEG, Skype
Mike Warren, MDT, Skype

Welcome

- (00:00:35) Chair Remarks, Bill Jarocki
 - (00:00:54) Introductions
 - (00:56:35) Review and Approve April 19, 2018 Minutes.
 - **(00:56:29) Motion:** Maura Gruber made a motion to approve the workgroup minutes as amended. Bill Jarocki seconded the motion. Motion carried.

Business

- (00:01:40) LFC Project Management Reporting Template Review and Recommendations, Bill Jarocki
 - (00:02:55) LFC Template review, Bill Jarocki
 - **(00:55:34) Action Item:** Christie Magill will set up a follow-up workgroup meeting to review Cost and Schedule performance in the policy - section B before next ITMC meeting.
- (00:00:00) InfoTech Representative Introductions, None Reported.

Discussion

- (00:00:00) Member Forum, None reported
- (00:00:00) Public Comment, None reported
- (00:45:25) Future Agenda Topics
 - LFC Reporting Policy Review-Section B: Cost, and Schedule performance reporting.
 - Criteria for Red, Yellow and Green status.
 - Examine what the Legislators and SITSD wants from the LFC reporting.
 - Look at streamlining the template.
 - Meet with State CIO, Tim Bottenfield for direction.

Adjournment (00:57:13)

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Meeting information is located at <http://sitsd.mt.gov/Governance/Boards-Councils/PMAW>.

This meeting will follow open meeting rules, MCA 2-3-203.